**MINUTES**

**TURBEVILLE TOWN COUNCIL MEETING**

**FEBRUARY 9, 2021**

**6:30 p. m.**

**Members Present:** Mayor Kathryn Turbeville, Councilmembers, Herbert Mims, Judy Coker,

and Tammy Hicks

**Others Present:** Town Clerk Kaitlin Alexander, Town Administrator Bill Taylor, Public Works Director Ellis Evans, Clarendon County Councilman Benton Blakely

1. Mayor Turbeville called the town council meeting to order at 6:30 pm and declared that a quorum was present. **Councilmember Mims** offered the invocation.
2. Mayor Turbeville requested consideration of the meeting agenda. **Councilmember Mims** made a motion to adopt the agenda. The motion was seconded by **Councilmember** **Hicks** and passed by unanimous vote.
3. Mayor Turbeville asked if anyone was present who wished to address council. County Councilman **Benton Blakely** discussed several issues involving the county council including some changes being made on the school board.
4. Mayor Turbeville introduced for council’s consideration the minutes from the January 12, 2021 regular council meeting. A motion was made by **Councilmember Hicks** to approve the minutes as written. The motion was seconded by **Councilmember Mims** and passed by unanimous vote.
5. Mayor Turbeville introduced for council’s consideration the second reading of **Ordinance 2021-01 An Ordinance to Amend the Town of Turbeville’s Business License Ordinance.** Town Administrator Taylor stated that the ordinance is required to be in accordance with the new state statue regarding the standardization of business licenses in the state. Each jurisdiction imposing a business license is required to come into compliance by January 1, 2022. The ordinance sets a standard collection date for business licenses and requires each entity to adopt an updated rate class schedule every other year. The town council can still decide on the individual rates for each class. A motion was made by **Councilmember Coker** to approve the second reading of ordinance 2021-01 An Ordinance to Amend the Town of Turbeville’s Business License Ordinance. The motion was seconded by **Councilmember Hicks**.
6. Mayor Turbeville introduced for council’s consideration an Engineering Services Agreement for the Cypress Street Well Replacement Project. Town Administrator Taylor stated that the town will have to have the engineering performed for this project and that the town will be seeking funding from the State Rural Infrastructure Authority and the State Revolving Loan Fund. Public Works Director Ellis Evans stated, according to DHEC, the town is required to have two wells. A motion was made by **Councilmember Mims** to approve the Engineering Services Agreement for Cypress Street Well Replacement Project. The motion was seconded by **Councilmember Coker**.
7. Town Administrator Taylor stated the auditors will be coming to work on the town’s annual audit and that there is no financial report for the month of December. Once completed, the auditor will provide a summary report to council at an upcoming meeting.
8. Mayor Turbeville called council’s attention and noted that the town had received a letter of resignation from Planning Commission chairman Kenneth Lee. She stated it will be difficult to replace Lee’s leadership on the commission.
9. Public Works Director Ellis Evans stated that day-to-day activities are being performed with little issues and that Albert Cooper has recently been trimming the trees in town.
10. There being no further business, **Councilmember Mims** made a motion to adjourn. The motion was seconded by **Councilmember Hicks** and passed by a unanimous vote. The meeting was adjourned at **7:00 pm.**

Respectfully submitted,

**Kaitlin Alexander**

Town Clerk